

**WILLAND SCHOOL**  
**GOVERNING BODY MEETING**  
 MINUTES OF MEETING 7<sup>TH</sup> JULY 2016

Present:	Mr R Carswell Mr D White Miss A Hawkins Mrs H Baxter Mrs S Nisbet Dr E Santos Mrs W Upham	Chair of Governors Vice-chair of Governors Headteacher
	Mrs A Hills	Clerk to Governors
Absent:		Mr L Cottrell Mrs S Manley Ms S Leach

Item Discussed	Action/Resolution	Gov Action Prop/Sec
1. Vice-Chair School Council report	Miss Flack and Master Selway presented their report. <a href="#">Dr Santos asked what had been the most difficult thing to do as the School Council.</a> They both felt that organising and carrying out the face painting was the hardest. <a href="#">Dr Santos asked out of all the things that had happened in school this year what had been the most inspiring.</a> Miss Flack said that it was supporting CHAT as it taught people to think about and look after others. Master Selway said that going to Dartmoor was a highlight. <a href="#">Miss Hawkins asked what over the whole time at Willand School had been the best.</a> They both said that it was going to Dartmoor and they both felt that they had learnt a lot about themselves and how to be resilient and that it is very important that it should continue. <a href="#">Dr Santos asked what one thing they would work on if they were in charge of the school.</a> Miss Flack said that she thought that different items being sold at tuck shop would make it more popular. Master Selway said that he would change the staging and put a curtain across the front. Miss Flack said that the drama club was very good as it gave people more of a chance to perform. Master Selway thought that having more specialist people to help with drama club and productions would be helpful. <a href="#">Mr White asked how they would sum up Willand School in one word.</a> Miss Flack said amazing, Master Selway said supercalifragilisticexpialidocious. He felt that he had benefitted from a more hands on experience of books and writing by not always using computers. Mr Carswell asked whether they had any questions for the Governors but they did not have anything at the moment. The Governors thanked them for their report and for coming to talk to them.	
2. Apologies for Absence	Mr L Cottrell, Mrs Manley, Ms Leach	
3. Declaration of Interest	None	
4. Minutes of the meetings held on 17 <sup>th</sup> March 2016, 5 <sup>th</sup> May 2016 and 9 <sup>th</sup> June 2016	The minutes were approved	<b>WU/HB</b>
5. Matters Arising		

Standing Orders	Mrs Hills presented the amended procedures for working. The Governors approved them.	<b>AH/RC</b>
6. LA Governor	Mrs Hills has received notification from the LA that Mr Talbot would be a suitable candidate to be a Governor at Willand School. He was proposed by Mrs Upham and seconded by Mrs Baxter. He was unanimously elected. Mrs Hills will write and inform him.	
7. SEN	This is in the Headteacher's report. There are new procedures coming in from September but there is no training available yet.	
8. School Development Plan	Miss Hawkins explained the priorities for the next academic year. Mr White asked why the focus was on the more able rather than the less able. Miss Hawkins said that we are already giving good provision for the less able but with the more able the focus has changed from being at a higher level to having a greater depth of understanding and application. The SATs results that the 'average' is now a wide band covering quite a range of the previous levels. Miss Hawkins said that there still needs to be more work done about the best way to assess particularly in the foundation subjects. This year the school has used standardised scores but it needs to be scrutinised to make improvements.	
9. Headteacher's Report	Miss Hawkins was pleased with the results given the changes that have taken place and said this is due largely to the hard work of the pupils and the staff. The Year 1 phonics results are very good and the target of 80% has been exceeded. The teaching methods and monitoring had been changed throughout the year to achieve this. The Governors wanted to pass on their congratulations to the pupils and their thanks to the staff for the hard work that has been put in to achieve such outstanding results. Mrs Baxter said that on her SEN visits she had seen the work put in with small groups of children by the staff and it had clearly paid off. Dr Santos asked whether there was a difference between the boys and girls. Miss Hawkins said that the level of special needs was higher for the boys and there were several very able girls within the group. Miss Hawkins said that the spelling needed work across the school as the SATs require the children to get everything right. Mr Carswell said that there has been a phenomenal amount that had gone on at school this term. He thanked Anne for putting the report together. Mrs Manley sent the following comment as she was unable to attend the meeting. 'Thank you, Anne, for your fantastically comprehensive Headteacher's report...it is so useful to have all the different things happening/issues affecting the school brought together in one place. Can I specifically congratulate the School on the fantastic SATS results, and for making the whole SATS process pain-free for the children, which I am sure was no mean feat. The attendance levels are also looking great.'	
10. Building Work		
New Development	The meeting moved to Part II	
Phase VI	The meeting moved to Part II	
Quotes for shed	The Governors approved the quote from Parklines Buildings	<b>WU/HB</b>

11. Items from the Annual Cycle		
Review attendance pupils/staff/Governors	See the Headteacher's Report. Mrs Hills will review the Governor attendance	<b>AHi</b>
Review pupil exclusions for the year	See the Headteacher's Report	
School staffing structure	The meeting moved into Part II	
12. Parental Engagement	See Headteacher's Report. The Governors reviewed the new style reports and thought that it looked cleaner. <a href="#">Dr Santos asked whether there was information for parents about the new methods of assessment.</a> Miss Hawkins said that letters of explanation were going out with reports and a leaflet from the Government will be included for parents with children in Year 2 and Year 6	
13. Reports of the Committees of the Governing Body		
Curriculum	The minutes are available in Dropbox	
Finance and Personnel	The minutes are available in Dropbox	
Sites and Buildings	The minutes are available in Dropbox	
14. Eco-school minutes	There have not been any meetings	
15. School Council minutes	The Governors read the minutes and were interested in their discussions.	
16. Timetable for meetings for next academic year	Miss Hawkins and Mrs Hills will organise the timetable and send it to Governors.	
17. Governor Visits		
Safeguarding	The Governors read the report. Miss Hawkins and Mr White are meeting again before the end of term.	
Foundation Stage	The Governors read the report. Miss Hawkins agreed that the transition arrangements from Early Years providers other than Willand Pre-school need to be revised.	
18. Policies	None	
19. Chair's correspondence	None	
20. Date of the next meeting	To be confirmed	
21. Approval of the minutes	The minutes were approved	<b>WU/DW</b>