

**WILLAND SCHOOL**  
**GOVERNING BODY MEETING**  
 MINUTES OF MEETING 3<sup>RD</sup> DECEMBER 2015

Present: Mr R Carswell                      Chair of Governors  
 Miss A Hawkins                      Headteacher  
 Mr L Cottrell  
 Mrs S Manley  
 Mrs S Nisbet  
 Dr E Santos  
 Mrs W Upham  
 Mr D White

Mrs A Hills                      Clerk to Governors

Absent:                      Mrs M Jagger

Item Discussed	Action/Resolution	Gov Action Prop/Sec
1. Apologies for Absence	Mrs Jagger, Mrs Baxter, Mrs Leach	
2. Declaration of Interest	Mrs Nisbet completed her declaration of interest	
3. Minutes of the meeting held on 17 <sup>th</sup> September 2015	The minutes were approved	LC/AH
4. Matters Arising		
Website	The website is nearing completion with some final amendments to the front page	
Standing Orders	Mrs Hills has been in touch with Devon Governor Services to ask for an updated document and is awaiting a reply	
5. RAISEOnline	<p>Miss Hawkins presented the report. The context shows that the school has changed. There are more Free School Meals and there has been an increase in SEN support and EHC plans. <b>Mr. White asked what stability referred to.</b> Miss Hawkins explained that this is the pupils coming to and leaving the school. There was a high level of SEN in last year's Year 1. This is partly due to Lucid Cops. Current Year 5 and 6 pupils were sig+ at KS1. With the removal of levels it is unclear where the threshold will be next year. Pupils will have to meet all criteria, not a 'best fit', which is much harder to achieve. <b>Dr. Santos asked how comfortable the teaching staff are with the new curriculum.</b> Miss Hawkins explained that it will take a few cycles to ensure that all the finer details are in place as they were previously. The hardest aspect for teachers is assessing without levels.</p> <p>The Foundation Stage data is from 2014 so does not show the current situation. This year the data was below for GLD which resulted in an action plan being put in place which is already showing promising progress.</p> <p>There was a slight drop in the phonics results across KS1 although the FSM group have shown an improvement. This is set against a rising national average. There has been a complete revision of phonics teaching with targets for each term. <b>Mr. white asked why there was a drop.</b> Miss Hawkins explained that there were a lot of special needs in the group and three children were below by one sound which would have affected the results. This has been taken right back to the Reception classes. <b>Mr. White asked whether this was</b></p>	

working. Miss Hawkins said that the teachers and lesson observations show that there is an improvement. Mrs Manley asked whether the increased work on phonics was at the expense of something else. Miss Hawkins said that ultimately it has squeezed the time for other subjects. The results in Year 2 are above the national average. The groups for phonics showed an improvement for disadvantaged and FSM pupils since 2014.

#### KS1

Mrs Manley noted that the reading in KS1 was good, especially at Level 3. Mr Cottrell asked where pupils should be at the end of KS2. Miss Hawkins explained that they should be at 2b. The trends show improvement in all areas since 2014.

The boys are in line or above for all areas. The girls are below for reading which is a small cause for concern. School Pupil Tracker shows 4 pupils for Pupil Premium but RAISEOnline is showing 7. It is unclear where this data has come from. Miss Hawkins will challenge this data. From now all pupils who are FSM will be recorded as Pupil Premium even though these are not necessarily noted on the DfE listing. SEN is above national average in all areas. Mr Cottrell commented that although they were all above average the summer birthday children had not done as well.

#### KS2

Mr. Cottrell asked what level the pupils should be expected to reach. Miss Hawkins said that it is 4b. Mrs Manley said that again the reading was good. Miss Leather said that the writing result was lower for more able. Attainment at KS2 for all groups has increased. Disadvantaged pupils are above average in all areas as are the SEN pupils. This shows that the vulnerable groups are being supported. The lower achievers were below in SPAG. The level 5 for middle attainers was sig-. For attainment by average point score the levels are above or in line with national averages for all areas.

KS2 progress, value added, shows that maths has dropped slightly but reading has improved. The groups show significant value added in several areas, particularly reading and writing for low attainers, disadvantaged and SEN pupils.

The expected progress in reading shows that the downward trend has been reversed. Disadvantaged pupil progress is at 100% expected progress and 62% more than expected against a national average of 33%.

The expected progress in writing shows 100% making expected progress. The lower achievers made good progress. Disadvantaged pupil progress is at 100% expected progress and 54% more than expected against a national average of 37%.

The expected progress for maths is down for lower attaining girls. This group is now a focus. Disadvantaged pupil progress is at 92% expected progress and 46% more than expected against a national average of 37%.

#### Closing the gap

KS1 – all the levels are down. This group has a high level of

	<p>special needs. This is particularly noticeable in writing. Mr Cottrell asked why it was larger against the school data for last year. Dr Santos said that this was an unfair comparison as it is two distinct groups of people with different numbers in the cohorts. She asked what was being put in place for KS1 disadvantaged pupils. Miss Leather explained that this was part of the SEF and that this group has now become a focus at KS1 and will need to be supported in Year 3. Miss Hawkins said that the gap had closed for maths and reading at level 3. Mr White said that this was the same for all other schools. Also the national average it is being measured against is for all pupils, not disadvantaged.</p> <p>KS2 – the gap is closing or has closed for all areas except middle and higher attainers for writing.</p> <p>The value added is in line with or above ‘other pupils’ in all areas.</p> <p>APS attainment shows narrowing and closing gaps.</p> <p>Level 4 attainment shows the gap is closing or closed except for ‘all subjects in school gap’, ‘writing in the school gap’ and ‘SPAG in the school gap’.</p> <p>Level 5 attainment shows the gap is closing or closed except for ‘all subjects in school gap’ and ‘writing in the school gap’.</p> <p>Mr Cottrell said that it is important to recognize that there are a lot of SEN children who seem to have achieved very well. The measures that have been put into place are shown to be working. KS1 maths, KS2 level 4 and above in reading, KS2 writing progress, Year 2 Phonics, pupils achieving level 4 and above in writing and disadvantaged are very good and the gap is being closed in KS2</p>	
6. Data Dashboard	This has not yet been updated	
7. Headteacher’s Report	<p>Miss Hawkins highlighted again the changes in assessment. She said that it has been a very hard term with more staff sickness than normal. Dr Santos asked whether this is due to stress. Miss Hawkins said that she is very aware of what she is asking staff to do at this time. Mr Cottrell asked about the DAFs that are now being done. Miss Hawkins said that there are 26 but Mrs Rose is now leading on some.</p> <p>Miss Hawkins explained that there have been some complaints from parents about the tickets selling out for the KS1 evening performance. The Governors felt that there should only be one evening performance as more than this would be too much for children of this age.</p> <p>The report now includes information on School to School support. Mr Cottrell asked what the TA training had involved. Miss Hawkins explained that there had been an external trainer from Cornwall who had come to train the TA’s here and this was opened up to Uffculme Primary School.</p>	
8. Attendance	This is in the Headteacher’s report	
Targets	The targets were exceeded. All groups were above the national average. The target for this year is set at 96.55%.	
EWO Visit	The EWO was very pleased with the attendance figures and systems that are in place in the school	
Review of pupil attendance	The target of 96.41% was exceeded.	
9. Safeguarding		
Annual audit	Miss Leather explained the audit to the Governors. The Governors thanked her for her hard work in preparing it.	

Preventing Radicalisation training	Miss Leather trained all Governors	
CSE training	Miss Leather trained all Governors	
10. Reports of the Committees of the Governing Body		
Curriculum	The minutes are available in Dropbox	
Finance and Personnel	The minutes are available in Dropbox	
Sites and Buildings	The minutes are available in Dropbox	
11. Governor Visits	Mr White has been in to discuss safeguarding with Miss Leather and to go through the audit. The Governors thanked him for doing this.	
Reminder of timetable for Governor visits	The Governors looked at the timetable. Mrs Hills will email the Governors concerned.	
12. Minutes School Council	The Governors noted that the School Council had had a busy term.	
13. Minutes Eco School Committee	The Committee are planning Green Week and a Trashion show. The Governors were interested in their ideas.	
14. Policies		
Equality policy and Equality Objectives	The Governors looked at the objectives but felt that the language needed to be simplified. It will be put on the website. The Governors approved the policy	<b>LC/WU</b>
Preventing Radicalisation	The Governors approved the policy	<b>WU/DW</b>
15. Date of Next Meeting	17 <sup>th</sup> March 2016	
16. Approval of minutes		